



Notice of Plaistow and Ifold Parish Council's Winter & Emergency Plan Subcommittee Meeting

To: All Members of the Parish Council's Winter & Emergency Plan Subcommittee

I hereby give you notice that a Meeting of Plaistow and Ifold Parish Council's Winter & Emergency Plan Subcommittee will be held via **remote conference call (Zoom)** on **Tuesday 29th September 2020** at **19:30**.

All Members of the Subcommittee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The Zoom conference details are below. Members of the Press and Public are welcome to attend; please email the Clerk for the meeting password clerk@plaistowandifold.org.uk | www.plaistowandifold.org.uk

Dated 23rd September 2020

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

Join Zoom Meeting

<https://us02web.zoom.us/j/84230479479?pwd=VmtLUTM1RHhWNTVoK3Q5OVZ3ZEZFdz09>

Meeting ID: 842 3047 9479

BUSINESS TO BE TRANSACTED

Number	Item	Time
1.	To appoint a meeting Chair	1 min
2.	To receive apologies for absence	1 min
3.	Declaration of interests by Members in matters on the Agenda. To consider and agree any requests for Dispensation.	3 mins
4.	To appoint new Member(s) to the subcommittee	2 mins
5.	To receive for confirmation Minutes of the Meeting held on 19th November 2019 (Cllr. Hardman was Chair)	2 mins
6.	Representations from Members of the Public: To receive and act upon, if considered necessary by the Subcommittee, comments made by members of	10 mins

the public either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Tuesday 29th September 2020.

7.	Approve Scheme of Delegation for the W&EP Subcommittee	2 mins
8.	Updated Winter Plan	10 mins
9.	Additional Salt Bins in Ifold and salt spreading equipment	5 mins
10.	Winter 2020/21 including WSCC Highways treatment of school bus route	10 mins
11.	Installation of WIFI in the Winterton Hall, Plaistow	5 mins
12.	Emergency generator at the Winterton Hall, Plaistow	5 mins
13.	Subcommittee expenditure this financial year	5 mins
14.	Budget request review	5 mins
15.	Development of Emergency Plan	5 mins
16.	Clerk's Update	2 mins
17.	Items to be added to the next meeting agenda	2 min
18.	Date of next meeting	1 mins